



INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting Minutes

Venue: Principal Chamber, Arignar Anna Govt. Arts & Science College Karaikal

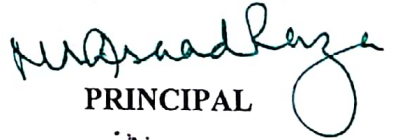
Date: 02.08.2023 at 12:30 pm

- Agenda:**
1. Reconstitution of IQAC
 2. Plan of action for the academic year 2023-24
 3. Conduction of students' Induction programme.
 4. Plan for Meeting with the HODs and faculty members.

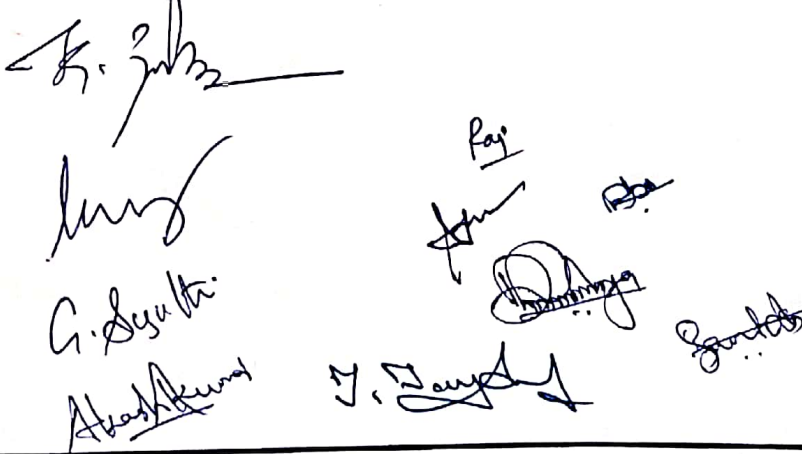
IQAC Meeting has been conducted on 02.08.2023 at 12:30 pm in the Chamber of the Principal, Arignar Anna Govt. Arts & Science College Karaikal. The minutes of the meeting are as follows:

1. The IQAC Committee has been reconstituted. Dr. Kathirvelu Sambandan will be the Co-ordinator of IQAC as proposed by the College Council.
2. The Coordinator has given a brief overview on the Plan of Action for all the activities to be conducted by the college throughout the year.
3. It is proposed to conduct the Student Induction programme for newly admitted students.
4. It is proposed to conduct the meeting with all the Head of the Departments and faculty members regarding the preparation of Department activities registers/files.

The meeting has been completed with all the above points.


PRINCIPAL

Members present in the meeting



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GOVERNMENT OF PUDUCHERRY
Arignar Anna Government Arts and Science College
Karaikal-609605
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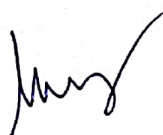




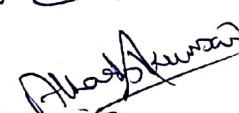
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken for Implementation and Outcomes of First Meeting of IQAC on 02.08.2023 for the Academic year 2023-24

- Plan of action on various aspects for the current academic year 2023-24 had been prepared and discussed with College council members.
- IQAC Committee has been reconstituted with modification in the names of student representatives. Dr. Kathirvelu Sambandan has been appointed as the Coordinator of IQAC.
- Students' induction programme for newly joined students has been conducted through the Departments.
- The meeting with HODs and faculty members has been conducted regarding the academic plans of this academic year.


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G. Sivalakshmi

Sandhya

Rbi

P. I.

J. Jayashree

Alka Shankar

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting Minutes

Venue: Principal Chamber, Arignar Anna Govt. Arts & Science College Karaikal

Date: 11.09.2023 at 11:00 am

- Agenda:**
1. Constitution of NEP Implementation Committee of the Institution for immediate implementation of NEP 2020 curriculum from this academic year 2023-24 onwards.
 2. Conduction of Awareness programmes, tree plantation drive, campus cleaning programmes.
 3. Encouragement to the faculty members to organize and participate in RC/FDP/ Seminars/ Conferences/ Workshops and engage in research activities.

IQAC Meeting has been conducted on 11.09.2023 at 11:00 am in the Principal Chamber, Arignar Anna Govt. Arts & Science College Karaikal. The minutes of the meeting are as follows:

1. It is proposed to constitute the NEP Implementation Committee in this Institution to look after all the matters related to implementation of National Education Policy 2020 from this academic year, i.e. 2023-24 onwards.
2. It is decided to conduct various awareness programmes such as Campus cleaning drive, plantation, Coastal Cleaning drive etc with collaboration of NCC unit, NSS volunteers, various Government and non-government agencies.
3. It is decided to encourage our faculty members to organize and to take participation in various RC/ FDP/ seminars / conferences/ workshops in online or offline modes. The faculty members are encouraged to promote the research activities in the Institution.

The meeting has been completed with all the above points.

Members present in the meeting

K. J. J.
M. J. J.
G. S. S.
S. S. S.
P. P. P.
D. D. D.
A. A. A.

M. S. S.
PRINCIPAL

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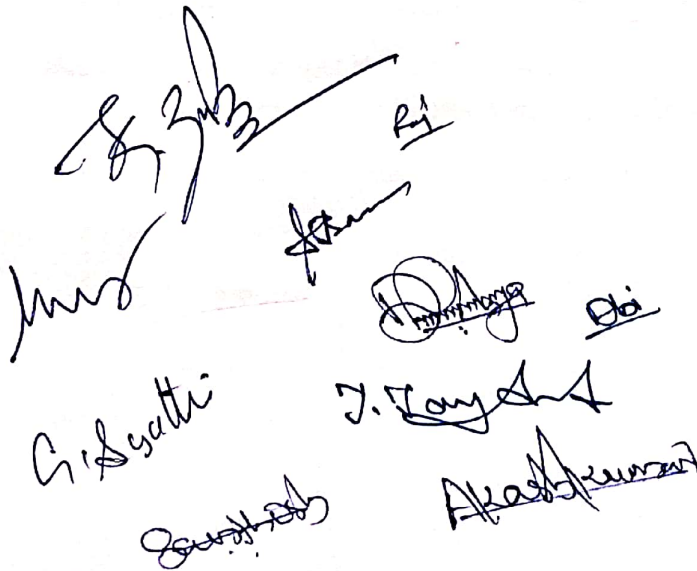
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken for Implementation and Outcomes of Second Meeting of IQAC on 11.09.2023 for the Academic year 2023-24

- The NEP Implementation Committee has been constituted to look after all the matters related to implementation of National Education Policy 2020 from this academic year, i.e. 2023-24 onwards. Various meetings and steps have been taken by this committee in this regard.
- Various awareness programmes such as Campus cleaning drive, plantation, Coastal Cleaning drive etc with collaboration of NCC unit, NSS volunteers.
- The Department of Economics has organized the ICSR sponsored National Conference. The Department of Physics has organized the ISPA, Puducherry sponsored National Conference.
- Many faculty members have attended and presented their research papers in National and International platforms. Many faculty members have participated in various courses / programmes like FDP/ RC etc.


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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting Minutes

Venue: Principal Chamber, Arignar Anna Govt. Arts & Science College Karaikal

Date: 16.02.2024 at 02:30 pm

- Agenda:**
1. Preparation work for previous years AQARs.
 2. Preparation of NAAC (III-Cycle)
 3. Meeting with Mentors and students' representatives

IQAC Meeting has been conducted on 16.02.2024 at 02:30 am in the Principal Chamber, Arignar Anna Govt. Arts & Science College Karaikal. The minutes of the meeting are as follows:

1. It is decided to start the preparation of previous years AQARs and their submission to NAAC portal as early as possible.
2. It is decided to send the request letter for processing fee for I-phase of NAAC (III-Cycle) to be held in the academic year 2024-25.
3. Coordinator has explained the required works regarding NAAC visit.
4. It is also decided to conduct the meeting with Mentors and students' class representatives for their grievances and advices for improvement of academic environment.

The meeting has been completed with all the above points.

Members present in the meeting

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GOVERNMENT OF PUDUCHERRY
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken for Implementation and Outcomes of Third Meeting of IQAC on 16.02.2024 for the Academic year 2023-24

- The previous years AQARs have been submitted to NAAC successfully.
- The request letter for processing fee for I-phase of NAAC (III-Cycle) to be held in the academic year 2024-25 has been sent to DHTE, Puducherry. The approval has been received in this regard.
- All the required old files regarding last NAAC visit has been collected and analyzed.
- It is also decided to conduct the meeting with Mentors and students' class representatives for their grievances and advices for improvement of academic environment.

[Handwritten signatures of various officials]

[Handwritten signature of Principal]
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting Minutes

Venue: Classroom (PKC Lecture Hall) of Physics Department

Date: 03.05.2024 at 02:30 pm

- Agenda:**
1. AQAR data sheet
 2. Academic and Administrative Audits (AAA)
 3. Self-Appraisal Reports
 4. Faculty Register
 5. Feedback from all the stakeholders

IQAC Meeting has been conducted at 02:30 pm in Classroom (PKC Lecture Hall) of Department of Physics. All the Heads of Departments along with the NAAC representatives have attended the meeting. The minutes of the meeting are as follows:

1. The Co-ordinator, Dr. K. Sambadan has chaired the meeting and welcomed to all the faculty members present and expressed his gratitude to the Head of the Department of Physics for arranging the room for meeting. The overview of AQAR data template has been given by him.
2. Dr. Sanjoy Basu has explained the quantitative items under the criterion 1 and 2 of template through power point presentation. The remaining quantitative items of AQAR data template has been explained by Dr. Rajeev Singh. The queries about some points have been explained by the Co-ordinator and Ms. Dhanya C.
3. The Co-ordinator has shown the DHTE report on Academic and Administrative Audits (AAA) in the year 2017 and explained the importance of the report and necessity of AAA. The format of AAA has already been shared through WhatsApp. All the HoDs have been informed to prepare the year wise AAA reports as early as possible.
4. The Google form links of the feedback forms for Students, Parents, Teachers and Alumni has been shared. All the NAAC representatives of all the Departments will forward the links among all the stakeholders.
5. Every faculty members have to submit year wise 'Self-Appraisal Report' to the concerned HoDs. The format for the same has been shared.
6. The Faculty register to maintain the individual data for complete academic year will be published through IQAC and to be circulated among all the faculty members.

The meeting has been completed with all the above points.

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IQAC Meeting

Members present in the meeting held at Department of Physics classroom (PKC Hall) on 03/05/2024 at 2:30 pm.

Sl.No.	Name and Department	Signature
1	Dr. Kathirvelu Sambanda Botany	
2	Dr. Sanjay Bann, Mathematics	
3	Dhanya C. Geosomatics.	
4	Dr. Rajeev Singh, Physics	
5	Rudra Pratap Singh (Hindi)	
6	Dr. K. M. TAJUN MEERA BEGUM	
7	S. ARULAZHAGAN	
8	Dr. M. GOVINDARAJAN	
9	Dr. Anand Pandey - P.G. BOTANY	
10	Punnagai. M	
11	V. RAJESWARI	
12	ENDCH RAJESH SP (PHYSICS)	
13	Dr. Rajit Kumar (Physics)	
14	Dr. K.M. Ponnmozhi (Comp. Sci)	
15	Dr. B. Venkatesharam (Mathematics)	
16	Dr. Gopal Dhavale (Eco.)	
17	Nimain Charan Swain (Eco)	
18	Dr. Akhilesh Kumar (Maths)	
19	Ravi Shankar Kumar (French)	
20	Sajitha N (Zoology)	
21	Dr. V.G. Geetha	
22	Dr. G. Balasubramanian (Eco),	
23	Dr. T. Vadivel (Chemistry)	
24	V. Chandrasekaran	
25	T. NAGARAJ	

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IQAC Meeting

Members present in the meeting held at Department of Physics classroom (PKC Hall) on 03/05/2024 at 2.30 pm.

Sl.No.	Name and Department	Signature
26	Dr. NIRMAL KUMAR DAS (Chemistry)	<i>Dr.</i>
27	T. PETER ANTONY (social work)	<i>Peter</i>
28	Dr. Nairav Agar (History)	<i>Nairav</i>
29	Dr. R. SHANMUKHAM Comp. Sci	<i>R. Shanmukham</i>
30	Dr. P. Sankaran Dept. Com	<i>Sankaran</i>
31	Mr. Bilyansidha Kallappa Payagande, Dept. English	<i>Billy</i>
32	V. Chanemangal Dept. of Comp. Sci	<i>Chanemangal</i>
33	Dr. P. B. NAGABALA SUBRAMANIAN	<i>P. B. N.</i>
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35		
36		<i>M. S. R.</i>
37		PRINCIPAL ARIGNAR ANNA GOVT. ARTS AND SCIENCE COLLEGE THALATHERU, KARAIKAL - 605007
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken for Implementation and Outcomes of fourth Meeting of IQAC on 03.05.2024 for the Academic year 2023-24

- The AQAR data template for quantitative items has been explained. The duly filled forms have been received from all the Departments.
- The format for Academic and Administrative Audits (AAA) has been shared.
- The Google form links of the feedback forms for Students, Parents, Teachers and Alumni has been shared. The Student Satisfactory Survey (SSS) report also received through Google form link.
- The Faculty register to maintain the individual data for complete academic year has been discussed and finalized.
- The meetings with Mentors and students' class representatives for their grievances and advices for improvement of academic environment have been conducted.

[Handwritten signatures of faculty members]

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