



GOVERNMENT OF PUDUCHERRY
Arignar Anna Government Arts and Science College
 Karaikal-609605
 (Affiliated to Pondicherry University)



INTERNAL QUALITY ASSURANCE CELL (IQAC)

CONSOLIDATED LIST OF MEETINGS CONDUCTED/PROGRAMMES AND ACTION TAKEN REPORT FOR THE ACADEMIC YEAR 2020-21

Sl. No.	Date	Agenda / Programme & minutes in brief	Action Taken Report
1.	01.07.2020	- Plan of action for the academic year 2020-21. - Conduction of students' Induction programme. - Meeting with the HODs and faculty members regarding Conduct of online classes for prevention from Covid-19.	- Plan of action on various aspects for the current academic year 2020-21 had been prepared and discussed with College council members. - Students' induction programme for newly joined students has been conducted through online mode through the Departments. - The faculty members have been advised to use the email id provided by DHTE for conduction of online classes. All the faculty members have utilized the same. - The faculty members have prepared PPTs, notes pdfs etc for online classes. The faculty members are advised to share the study material through email, WhatsApp, Google Classrooms.
2.	30.09.2020	- Conduction of Awareness programmes for Covid-19 and prevention from the pandemic. - Conduct of tree plantation drive, campus cleaning programmes etc.	- Various awareness programmes have been organized for prevention from the pandemic. - The pamphlets & information brochures, prepared by Central and Puducherry Govt, have been distributed among students. - Tree plantation and campus cleaning programmes have been organized on regular basis along with NCC cadets and NSS volunteers.
3.	24.03.2021	- Feedback from all the stockholders. - Feedback to online education system from the Departments.	- The feedback forms from the students, alumni and parents had been collected. - The feedback to online education system has been collected through the Departments.

B. John
M. S. S. S. S.

A. S. S.

P. S.

G. S. S.

J. S. S.

V. S. S.

B. S. S.
PRINCIPAL
 ARIGNAR ANNA GOVT. ARTS & SCIENCE COLLEGE
 THALATHIRU, KARAIKAL - 609605

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting Minutes

Venue: Principal Chamber, Arignar Anna Govt. Arts & Science College Karaikal

Date: 01.07.2020 at 02:30 pm

- Agenda:
1. Plan of action for the academic year 2020-21
 2. Conduction of students' Induction programme.
 3. Plan for Meeting with the HODs and faculty members.

IQAC Meeting has been conducted on 01.07.2020 at 02:30 pm in the Principal Chamber, Arignar Anna Govt. Arts & Science College Karaikal. The minutes of the meeting are as follows:

1. The Principal has chaired the meeting and welcomed all the Committee members and briefly explained the agenda of the meeting.
2. The Coordinator has given a brief overview on the Plan of Action for all the activities to be conducted by the college throughout the year.
3. It is proposed to conduct the Student Induction programme for newly admitted students.
4. It is proposed to conduct the meeting with all the Head of the Departments and faculty members regarding the preparation of Department activities registers/files.
5. The Principal urges to all the faculty members and students to be cautious of Covid-19.

The meeting has been completed with all the above points.

Members present in the meeting

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ARIGNAR ANNA GOVT. ARTS & SCIENCE COLLEGE
THALATHIRU, KARAIKAL - 609605



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken for Implementation and Outcomes of First Meeting of IQAC on 01.07.2020 for the Academic year 2020-21

- Plan of action on various aspects for the current academic year 2020-21 had been prepared and discussed with College council members.
- Students' induction programme for newly joined students has been conducted through online mode through the Departments.
- The faculty members have been advised to use the email id provided by DHTE for conduction of online classes. All the faculty members have utilized the same.
- The faculty members have prepared PPTs, notes pdfs etc for online classes. The faculty members are advised to share the study material through email, WhatsApp, Google Classrooms.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting Minutes

Venue: Principal Chamber, Arignar Anna Govt. Arts & Science College Karaikal

Date: 30.09.2020 at 11:00 am

- Agenda:
1. Conduction of Awareness programme for Covid-19 and prevention from the Pandemic.
 2. Conduction of tree plantation drive and campus cleaning programme

IQAC Meeting has been conducted on 30.09.2020 at 11:00 am in the Principal Chamber, Arignar Anna Govt. Arts & Science College Karaikal. The minutes of the meeting are as follows:

1. In view of the Covid-19 pandemic, there was a restriction on the number of extension and outreach programmes that could be conducted. However, along with the safety measure and the protocols issued by the Government of Puducherry, a few extension activities may be done as awareness programmes on the prevention from the pandemic and distribution of pamphlet & information brochure. The Convener has given instruction to conduct these programmes as per the safety protocols.
 2. Campus cleaning drive, plantation will be done in the campus.
 3. The Principal urges to all the faculty members and students to be cautious of Covid-19.
- The meeting has been completed with all the above points.

Members present in the meeting

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken for Implementation and Outcomes of Second Meeting of IQAC on 30.09.2020 for the Academic year 2020-21

- Various awareness programmes have been organized for prevention from the pandemic.
- The pamphlets & information brochures, prepared by Central and Puducherry Govt, have been distributed among students.
- Tree plantation and campus cleaning programmes have been organized on regular basis along with NCC cadets and NSS volunteers.

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC Meeting Minutes

Venue: Principal Chamber, Arignar Anna Govt. Arts & Science College Karaikal

Date: 24.03.2021 at 11:00 am

- Agenda:
1. Collection of feedback from all the stakeholders
 2. Feedback to online education system from the Departments

IQAC Meeting has been conducted on 24.03.2021 at 11:00 am in the Principal Chamber, Arignar Anna Govt. Arts & Science College Karaikal. The minutes of the meeting are as follows:

1. It is decided to collect the feedback from all the stakeholders through Google form link. Also to collect the Student Satisfactory Survey (SSS) report through Google form link.
2. It is also decided to collect the feedback on online education system from all the Departments.

The meeting has been completed with all the above points.

Members present in the meeting

M. S. S. S.
K. S. S.

A. S. S.

R. S. S.

P. S. S.

A. S. S.

S. S. S.

B. S. S.
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken for Implementation and Outcomes of Third Meeting of IQAC on 24.03.2021 for the Academic year 2020-21

- The feedback forms from the students, alumni and parents had been collected.
- Student Satisfactory Survey (SSS) report has been collected.
- The feedback to online education system has been collected through the Departments.

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[Handwritten signatures]
A. Suresh
D. Suresh Kumar
A. Suresh
D. Suresh Kumar